



City of Colton

Building & Safety Division
Phone : (909) 370-5079

DEMOLITIONS

To obtain a demolition permit, the following process is required:

1. Provide the City two (2) copies of the site plan (plot plan) showing the location and general overall dimensions of the buildings or structures to be demolished.
2. The owner or demolition contractor must complete the "Asbestos Declaration Form" (attached) after a complete asbestos survey has been performed by a qualified consultant or testing laboratory. The owner or demolition contractor is required to send a copy of the "Notification of Demolition or Asbestos Removal Form" to the South Coast Air Quality Management District as required by Assembly Bill 2791 and Health and Safety Code Section 1987.5. Please provide a copy to the Building & Safety Division at the time of permit issuance.
3. The cost for a demolition permit is \$330.57.
4. If the building or structure is listed on the City's Significant Historical Site List, then you must apply for a Certificate of Appropriateness to be reviewed and approved by the Historical Preservation Commission. Please contact the Planning Department at (909) 370-5079 for an application, filing instructions, and fees.
5. A contractor must possess a current Contractor's License, City Business License, and must comply with the Worker's Compensation Insurance laws.
6. The demolition must include the complete removal of all structures, foundations, slabs, private disposal systems, and any associated debris from the site. Once the permit is issued, call for an inspection. Show the locations of the septic systems and utility capping to the inspector before covering them up.
7. Call Dig Alert at 1-800-227-2600 (free service) before starting.

Should you need additional information, please contact the Building & Safety Division at (909) 370-5079.



City of Colton

Building & Safety Division

Phone: 909-370-5079

ASBESTOS DECLARATION FORM FOR DEMOLITION OF BUILDING STRUCTURE

PLEASE PRINT

Name of Property Owner: _____

Address of Property: _____

Contractor Name: _____

Address: _____

City: _____ State: _____

I declare the following statement to be true and correct:

_____ Notification letter was sent to AQMD or EPA as required by AB 2791 and H&S Code Section 198727.5.

_____ I declare that the Notification of Asbestos Removal is not applicable to addressed project.

Signature of Demolition Contractor

Date

Registering for SCAQMD's Rule 1403 Notification System

1. **Go Online**

Go to <https://xappprod.aqmd.gov/cromsp>, click "Not Registered? Create an Account", complete the information as requested and print the registration materials.

2. **Complete the Subscriber's Agreement (see next page for instructions)**

Locate the Subscriber's Agreement in the printed registration materials. This document is to be completed by all users. Some portions of the document require handwritten entries; the document must also be signed in the presence of a Notary Public. See the **Completing the Subscriber Agreement** section below for more information.

3. **Complete the Signing Authoring Agreement (see next page for instructions)**

Locate the Signing Authority Agreement in the printed registration materials. This document is to be completed and signed only by individuals signing and submitting the Notifications for their company. See the **Completing the Signing Authoring Agreement** section below for more information.

4. **Either:**

Bring the registration package to one of the no-cost registration assistance sessions for an overview of the new system and for no-cost notarization of the registration package at:

South Coast AQMD
21865 Copley Dr.
Diamond Bar, CA 91765

-or- Mail the completed, notarized registration package to SCAQMD via USPS, UPS, FedEx, DHL, etc., at:

Rule 1403 Notification
Electronic Reporting Verification
South Coast AQMD
21865 Copley Dr.
Diamond Bar, CA 91765

5. **SCAQMD Review**

SCAQMD staff will review each registration package to verify that the person submitting the package is authorized to represent and sign Notifications electronically for the abatement and/or demolition company with the user's login credentials.

6. **SCAQMD Approval**

SCAQMD staff will acknowledge by email the successful completion of the registration process and provide authorization to submit online Rule 1403 Notifications to SCAQMD.

If you have questions about registration or electronic submittal of Rule 1403 Notifications, please contact Christopher Ravenstein, Staff Specialist, Toxics & Waste Management, SCAQMD, at cravenstein1@aqmd.gov.



COMPLIANCE ADVISORY FOR ASBESTOS CONTRACTORS

Starting November 1, 2016, all Rule 1403 **Asbestos Removal and Demolition Notifications** must be submitted to SCAQMD through a new **web-based online application**.

The South Coast Air Quality Management District (SCAQMD) has established new procedures for the submittal of Rule 1403 Asbestos Removal and Demolition Notifications and related payments.

On and after November 1, 2016, asbestos contractors will be required to submit all Rule 1403 Asbestos Removal and Demolition Notifications and fee payments (via E-Check or accepted credit or debit card) to SCAQMD online ONLY; no applications submitted to SCAQMD via fax or email will be accepted after October 31, 2016.

Prior to submitting online Rule 1403 Notifications to SCAQMD, asbestos contractors must first complete an **online registration process**. To comply with EPA's Cross-Media Electronic Reporting Rule (CROMERR) standards, the identity of the person registering must be confirmed and his/her signature on the registration packet witnessed and stamped by a Notary Public. The asbestos contractor is responsible for payment of any service fee charged for notarization of documents.

To facilitate the registration process, however, SCAQMD is providing **no-cost registration assistance** at SCAQMD headquarters, 21865 Copley Drive, Diamond Bar 91765 as follows:

- Friday, September 30th, 2016, from 9 AM to 11:30 AM
- Saturday, October 1st, 2016, from 9 AM to 11:30 AM
- Tuesday, October 4th, 2016, from 1:30 PM to 4 PM
- Wednesday, October 5th, 2016, from 9 AM to 11:30 AM
- Friday, October 7th, 2016, from 9 AM to 11:30 AM
- Saturday, October 8th, 2016, from 9 AM to 11:30 AM
- See the SCAQMD website for more dates at <http://www.aqmd.gov/home/regulations/compliance/asbestos-demolition-removal/r1403-web-app>

Those who wish to participate must print and bring completed registration documents to the session of their choice. Following an introduction to the use of the online application submittal system, Notary Public services will be available at no cost to notarize registration documents for submittal to SCAQMD. Please contact Sharon Fujimoto at sfujimoto@aqmd.gov to sign up for a session.

Directions for completing the online registration process are shown on the next page.

If you have questions regarding online registration or submittal of R1403 Notifications, please contact Christopher Ravenstein, Staff Specialist, Toxics & Waste Management, SCAQMD, at cravenstein1@aqmd.gov.

Completing the Subscriber Agreement

The Subscriber Agreement must be completed by anyone who will be completing and paying for Rule 1403 Notifications electronically for their company through the Rule 1403 Notification Web Application.

Most of the information in the Subscriber Information section is the same as that provided during the online portion of the registration. Please check this information to ensure that it is correct and matches the information provided during the online registration process.

Please enter the following information on the Subscriber Agreement from:

1. Application Request Type: Check New if you have never Registered with the South Coast Management District before to submit electronic reports (NOTE: Once you have registered, you can check Modify if you need to update any information in your Registration. You will need to check Renew only if you are renewing your registration).
2. Print your name on the line where it says **(Subscriber)**
3. Print the name of the Owner/Operator of the Company on the line Name of the electronic signature holder
4. The Owner/Operator of the company must sign on the line Signature of the electronic signature holder
5. Print the Title of the Owner/Operator who signed the form on the line Official Title, and fill in the Date
6. You, the subscriber, will sign in the presence of a Notary Public on the line Name of Signer

Completing the Signing Authority Verification

This document must be completed by anyone who will be Signing & Submitting as well as completing and paying for Rule 1403 Notifications electronically for their company through the Rule 1403 Notification Web Application.

Most of the information in the Subscriber Information section is the same as that provided during the online portion of the registration. Please check this information to ensure that it is correct and matches the information provided during the online registration process.

Complete the following:

1. Check New if you have never Registered with the South Coast Management District before to submit electronic reports (NOTE: Once you have registered, you can check Modify if you need to update any information in your Registration. You will need to check Renew only if you are renewing your registration).
 2. Print your name on the line where it says **(Subscriber)**
 3. Review the Facility ID and Name of Facility under Requested Facility and ensure that they are correct.
 4. Print your name on the line Name of Authorized Official.
 5. Sign your name on the line Signature of Authorized Official.
 6. Print your Title on the line Official Title, and fill in the Date.
 7. The name of the Owner of your company, or their Representative, is printed on the line Name of Authorizing Official.
 8. The Owner of your Company, or the Company Representative, must sign on the line Signature of Authorizing Official.
 9. Print the Title of the Owner or Company Representative on the line Authorizing Official's Title and fill in the Date.
-



City of Colton
Construction & Demolition (C & D)
Diversion Program
Development Services Department

In accordance with the City of Colton Municipal Code Section 15.04.030, all contractors or builders removing debris, rubbish and trash from construction sites, are subject to the following:

Program Guidelines

- ▶ New single family residential development (single & tract), Multifamily residential, commercial, Industrial and demolition projects are required to participate in the C & D program.
- ▶ Prior to, and as a condition of the issuance of any building construction or demolition permit, the permittee shall submit a Waste Diversion Plan. A Waste Diversion Plan application is supplied by the Building and Safety Division at the time of plan review submittal or when a demolition permit is requested. (See pages 2-4).
- ▶ The City of Colton Municipal Code mandates that the permittee uses **CR&R** franchised haulers in the construction/ demolition phase of the project. No outside companies may be used.
- ▶ The Waste Diversion Plan, will be made part of the set of construction plans for reference by the City of Colton personnel.
- ▶ Waste Diversion Report (pages 3 & 4) is to be completed by the waste hauler. Once the project has ended, the completed report must be given to the Building Inspector, or returned to the Building and Safety Division via, e-mail or mail prior to requesting the final sign-off for occupancy.

For more information regarding this program, please contact Jessica Sutorus, Environmental Conservation Specialist at 909-370-5561.



City of Colton
Construction & Demolition (C & D)
Waste Diversion Plan
Development Services Department

COMPLETE THIS FORM PRIOR TO CONSTRUCTION/ DEMOLITION

Applicant Name: _____

Applicant Address: _____

Applicant Phone: _____

Building Permit #: _____

Project Name: _____

Project Location: _____

On-Site Contact Name/Title and Number:

Rates for hauler are set by the City of Colton each year and should be the exact same rate. Any deviation from the set rate will result in fines.

Please contact CR&R Services as your hauler:

___ CR&R
(909) 370-3377

List all material(s) likely to be recycled (check all that apply):

___ concrete ___ lumber ___ metal ___ green waste
___ asphalt ___ masonry ___ roofing shingles ___ cardboard ___ other
materials (list): _____

Describe disposal services arranged: _____

Note: Prior to submitting this form, please arrange disposal services with your selected hauler.

*******Office Use Only*******

Confirmation of Hauler and Services Provided By: _____

Staff Approval Granted By: _____

Date: _____

Note:



City of Colton
 Construction & Demolition (C & D)
 Waste Diversion Report
 Development Services Department

Note: To be filled out by hauler once the project is complete

Hauler (check one): ____ CR&R

Contact: (909) 370-3377

Applicant Name: _____

Project Name: _____

Project Location: _____

Building Permit #: _____

Diverted Construction Waste Calculations

Description of Diverted/ Recycled Materials	Diversion/ Recycling Location	Quantity of Diverted/ Recycled Waste
Total		

Landfill Construction Waste Calculations

Description of Landfilled Materials	Landfill Location	Quantity of Landfilled Waste
Total		

