



CITY OF COLTON
DEVELOPMENT SERVICES DEPARTMENT
BUILDING AND SAFETY DIVISION
659 NORTH LA CADENA DRIVE
COLTON, CALIFORNIA 92324
(909) 370-5079
7:30 a.m. to 5:00 p.m. Monday – Thursday

RESIDENTIAL SUBMITTAL REQUIREMENTS

(INCLUDES ROOM ADDITIONS)

Submit five (5) complete sets of dimensioned and scaled drawing, including:

- Site plan – Drawn to scale showing the site address, street locations, all four property lines, and the outline of all existing structures and location of proposed construction.
- Foundation Plan- Provide a plan view of the foundation slab and cross sectional footing detail. Show all hold down hardware. Indicate the anchor bolt spacing.
- Floor plan – Provide a floor plan of the existing structure with detailed information of adjacent rooms to the proposed addition. Indicate existing and proposed square footage. Indicate size and location of all doors, windows, and headers. Show size, spacing, and direction of ceiling joists. Identify location of all new plumbing fixtures, electrical outlets, lights, switches, smoke detectors, and carbon monoxide alarms. Specify existing electrical service size and location. Indicate any electrical panel relocation or service upgrade.
- Truss calculations required for proposed truss roof, or if conventionally framed, indicate size, spacing, and direction of rafters. Identify roof finish material and sheathing underlayment.
- Provide (4) exterior elevations identified as front, rear, left, and right sides. Show doors, windows, finished floor line, exterior finish, and indicate roof pitch.
- Other architectural and/or structural plans such as to fully describe proposed project, including, but not limited to:
 - Exterior elevations
 - Construction details
 - Finish material

If Required or Applicable:

- Electrical plans – meter location, switch, outlet, and light locations.
- Plumbing and Mechanical Plans
- Two sets of wet stamped and signed structural calculations (if required).
- Two sets of wet signed truss calculations (if required).
- Two sets of Energy Calculations – (California State Title 24). Indicate how the heating of the residence will be provided. Include all documentation indicating compliance with Title 24 on the plans. (Title 24 energy calculations shall be printed and attached on plans.)

APPROVALS REQUIRED PRIOR TO PERMIT ISSUANCE:

School fees are required to be paid for new habitable spaces greater than 500 square feet. Contact the Planning and Building Technician for the appropriate form that must be taken to the district prior to permit issuance.